



Manuden Primary School – e Safety Rules

Pupil Agreement 2023

- I will only use ICT in school for school purposes.
- I will only use my school email address for school purposes.
- I will only open email attachments from people I know, or who my teacher has approved.
- I will only open and delete my own files.
- I will not tell other people my password and I will not give out details such as my name, phone number or address.
- I am aware of 'stranger danger' when online and will not agree to meet online friends.
- I will be respectful online and only use kind words.
- If I accidentally find anything inappropriate, I will tell an adult immediately.
- I know that my use of ICT can be checked and that my parent/carer will be contacted if a member of school staff is concerned about my safety.
- I know that I am not to trust everything that I see and read online, as it may not be true.
- I will manage my time when using ICT and will think about what is best for my wellbeing.
- I will respect that some websites are blocked for my safety, and I will not try to access them.
- I understand that there will be consequences if I am involved in inappropriate behaviour online.
- I will be responsible for my behaviour when using ICT because I know these rules are to keep me safe.

Key Stage One (Internet Safety Poster)

The poster features four colorful speech bubbles, each containing a letter and a corresponding rule. The letters are S (green), A (orange), F (pink), and E (blue). Below each letter is a white box with a colored border containing the full rule text.

- S** Speak to somebody if you need help
- A** Ask an adult before going online
- F** Friends are real people we know
- E** Enjoy play, have fun and stay safe

e-safety adviser

Stay safe online

Quality First Education Trust

Key Stage Two (Internet Safety Poster)



The poster features five colorful speech bubbles hanging from the top, each containing a letter of the acronym SMART. Below each bubble is a corresponding text box with advice. The background is white with a blue banner at the bottom.

S
SHARE RESPONSIBLY
We all love to share photographs, fun things we're doing and much more.
Be careful what you share and always ask permission if somebody else is in the photo or video.

M
MANAGE YOUR PRIVACY
If you're using apps that can communicate with others, turn on privacy.
Only let people you really know follow you unless you've asked permission from your parents.

A
ASK for HELP
Don't ever be worried about asking for help from someone you trust.
You will NOT be judged.

R
RESPECT OTHERS
Be kind.
Other people may have different opinions from you.
That's okay, but if they become abusive take screenshots, block and report and tell an adult.

T
THINK CRITICALLY
TRUST YOUR INSTINCT
Is it true?
Does that person really know me?
Has that really happened?
Always question!

 e-safety adviser

Stay safe online

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Pupil e-safety Contract

Please complete, sign, and return to the class teacher.

Pupil:

Class:

Pupil Agreement

I have read/or been read and I understand the pupil e-safety agreement and will abide by the rules which are designed to keep both myself and the school safe.

Signed:

Date:

Parent Consent

I have read and understand the e-safety agreement and give permission for my child to access the internet at school for learning purposes.

I will encourage my child to abide by these rules. Children will receive advice on e-safety at school, advice for parents is available at <https://www.thinkuknow.co.uk/parents/> or by contacting the school.

I understand that the school will take reasonable precautions to ensure pupils cannot access inappropriate materials. I will encourage my child to adopt safe use of the internet and digital technologies at home and will inform the school if I have concerns over my child's e-safety.

For safeguarding purposes, I will ensure that any pictures taken during school events that include other children will not be shared using social media.

Signed:

Date:

Please print name: